

KATHRYN BREAZEALE
2078 Kensington Run Drive, Orlando, FL 32828

EDUCATION/TRAINING

Master of Public Administration

North Carolina State University, 1996

Bachelor of Arts

University of North Carolina at Greensboro, 1992

Double Majors: Economics and Political Science

Certifications

Strategic Planning/Visioning Certificate

The Grove Consultants International, San Francisco, California, 2004

Municipal Administration Program, Certificate of Completion

Advanced training for city management

Institute of Government, Chapel Hill, North Carolina, 2004

LearningConnect Research Training

Strategic Planning training, AHHA Ltd, Raleigh, North Carolina, 2004

Performance Measurement for Government, Certificate of Completion

Advanced Learning Institute, Chicago, Illinois, 2003

Advanced Governmental Budgeting, Certificate of Professional Development

Government Finance Officers Association, 2000

Budgeting and Financial Planning, Certificate of Completion

Institute of Government, Chapel Hill, North Carolina, 1999

WORK HISTORY

Budget Officer, City of Oviedo, 2010 – October 2011

- ♦ Coordinate and prepare the City's annual budget including review and analysis of departmental budget requests, development of budgetary guidelines and instructions, providing assistance to departments, fiscal and programmatic analysis, balancing all funds, and production of the proposed and final budgets consistent with GFOA standards.
- ♦ Oversee the City-wide performance measurement and benchmarking programs including establishing recommended measures for departments and programs, providing assistance and education in performance measurement, monitoring results, and making recommendations for improvements.

Finance Director/Treasurer for US House of Representatives Candidate, 2009 - 2010

- ♦ Coordinated all revenues and expenditures from contributions, including budgeting, allocation, monitoring, and accounting for all. Ensured compliance with all federal regulations, and prepared Federal Election Commission required reporting.

Chief Financial Officer, Diversified Biomass Company d/b/a APE, 2005 - 2009

- ♦ Responsible for all financial aspects of multi-million dollar company including, budgeting, capital financing, financial reporting, strategic planning, and supervising payroll, accounts receivable and accounts payable.
- ♦ Conducted all human resources management including hirings and terminations, benefits administration, policy and procedure development and implementation, compliance with all applicable laws and regulations, risk management, and general management of all administrative aspects of the company.

Adjunct Professor, University of North Carolina at Wilmington, 2005-2006

- ♦ Taught the graduate level Public Budgeting class for the Master of Public Administration degree, 2005.
- ♦ Taught the budgeting session for the Strategic Management Academy, 2005 and 2006.

Budget Director, City of Wilmington, North Carolina, 1997 - December 2004

- ♦ Management and development of \$115 million annual operating budget and \$140 million five-year capital projects budget.
- ♦ Promoted three times throughout the organization during seven years of services. Included service as Budget Analyst, Budget Manager, Budget Director, and Department Director for Administrative Services managing 19 full time employees in the divisions of Budget, Information Technology, and Audit & Evaluation.
- ♦ Responsibilities included revenue estimating, capital project planning, leading budget process improvements and organizational improvements through Analysis Assistance, oversight of non-city agency funding, developing and implementing policy and procedure changes, coordinating the budget process, providing and presenting funding recommendations to the City Manager and City Council at Council budget hearings, worksessions, and retreats.
- ♦ Served as city-wide Strategic Planning Coordinator and trainer of departmental business planning including the development of goals, objectives, and performance measures.
- ♦ Served as Council Agenda Coordinator for City Council meetings and for developing and implementing process improvements in the agenda preparation process.
- ♦ Coordinated the annual benchmarking process with the Institute of Government and served on the state-wide Benchmarking Steering Committee.
- ♦ Additional responsibilities included serving as the City's committee leader of the county-wide Joint Information Center during emergency situations, serving on the Peer Panel Review Board, and serving as the City's United Way Coordinator, Loaned Executive, and Allocations Cabinet representative.

Prior Work Experience 1992 - 1997

- ♦ Manager of local engineering company
- ♦ Budget and Research Assistant for the NC Forum for Research and Economic Education
- ♦ Internships in the Greensboro Chamber of Commerce and Guilford County DA's office

LEADERSHIP/ACTIVITIES/ACHIEVEMENTS

Cape Fear Public Utility Authority Board Member, 2006-2010

Vice Chairman, 2008-2009; HR Committee Chair, 2007-2010

Cape Fear Resource Conservation and Development Board Member (RC&D), 2008-2009

Cape Fear Volunteer Center Board of Directors, 2008-2009

Carousel Center Board of Directors, 2008-2009

Kids Voting NHC Founder and Chair, 2004-2009

Wilmington Downtown Inc. volunteer 2004-2006

NC Local Government Budget Association member, 1997 – 2005; Board of Directors 2001-2003

Government Finance Officers Association member, 1998 – 2005; current

American Society of Public Administrators member, 2003 – 2005

State Public Affairs Committee member, 2001 – 2004

Legislative Affairs and Public Policy Chair, 2002 – 2003

Junior League of Wilmington member, 1997 – 2004; Board of Directors 2002-2003

DREAMS Board of Directors 1998 – 2001; Treasurer 2000 – 2001

“Women of the Year” award winner, YWCA Community Achievement Award, 2003

Recognized by *Greater Wilmington Business* as one of the five women in the area in the

“Rising Star” category of the “Women in High Places” special publication 2002